

Memo

To: All Newmeadow Staff
From: Cindy Boisclair, Director of Operations
Date: February 10, 2021
Re: COVID Updates

The Federal Government's Paid Sick Leave Plan (FFCRA) expired on December 31, 2020. Newmeadow has made the election to extend the plan through March 31, 2021. This plan gives employees up to 10 days of paid leave from March 1, 2020 through March 31, 2021 for instances where an employee has to quarantine due to COVID or are experiencing COVID symptoms.

New York State has enacted their own COVID leave plan that consists of a combination of Short-Term Disability and Paid Family Leave. The following conditions apply:

- Allowed to use this plan for up to three quarantine periods
- Eligible for employee's own quarantine or dependent child
- Employee must use all Federal FFCRA leave first
- Then accrued medical leave time will be applied.
- The employee must meet the eligibility requirements of Paid Family Leave to apply.

Newmeadow will accept the results from both the rapid and PCR COVID tests. However, if you choose to have a rapid test completed, the following guidelines will apply:

- Employee cannot be experiencing any symptoms.
- Must have 2 swabs done so that when the rapid results are negative, the medical facility will send the second swab out for further testing. Not every testing site does this so you may want to call ahead before going for a test.
- The employee must wear a face mask at all times, maintain social distancing and take every precaution until the second negative test result is presented to Human Resources.

If you are traveling outside of New York State, to a non-contiguous State over February break please review the Travel Advisory notice posted on our website under the Staff News Page. If you plan to travel and will be required to quarantine starting on Monday, February 22nd, please let me know as soon as possible.

If you have any questions, please call or email me.