



## **Sexual Harassment Prevention Policy Notice**

### **Sexual harassment is against the law.**

All employees have a legal right to a workplace free from sexual harassment, and Newmeadow, Inc. is committed to maintaining a workplace free from sexual harassment.

Per New York State Law, Newmeadow, Inc. has a sexual harassment prevention policy in place that protects you. This policy applies to all employees, paid or unpaid interns and non-employees in our workplace, regardless of immigration status.

**If you believe you have been subjected to or witnessed sexual harassment, you are encouraged to report the harassment to a supervisor, manager or Director of Corporate Compliance and Quality Assurance so we can take action.**

**Our complete policy may be found in the Human Resources Office.**

**Our Complaint Form may be found on the Newmeadow website and in the Human Resources Office.**

**If you have questions regarding our policy, please contact Cynthia Boisclair, Director of Operations at [cboisclair@newmeadow.org](mailto:cboisclair@newmeadow.org).**

### **To make a complaint, please contact:**

**Director of Corporate Compliance and Quality Assurance  
23 Sitterly Road  
Clifton Park, NY 12065  
518-899-9235 extension 2250  
[compliance@newmeadow.org](mailto:compliance@newmeadow.org)**

For more information and additional resources, please visit:

**[www.ny.gov/programs/combating-sexual-harassment-workplace](http://www.ny.gov/programs/combating-sexual-harassment-workplace)**